



WELLS-OGUNQUIT COMMUNITY SCHOOL DISTRICT

1460 Post Road, Wells, Maine 04090

TEL (207) 646-8331 * FAX (207) 646-4236 * TDD (207) 646-7892

Updated 2/10/17

Fundraising Activity – Authorization Request

School Building: _____ Date: _____

Name and Type of Fundraiser: _____

Purpose of Funds: _____

Profits will accrue to the following group or activity: _____

Date(s) of Fundraiser: _____

➤ Items to be sold/services provided: _____

➤ Location of Fundraising Activity: _____

➤ Individual(s) responsible for Fundraising Activity:

Name of individual

Contact telephone number

Name of individual

Contact telephone number

Authorization Approval:

Club Advisor / Activities Director

Date

Building Principal

Date

Director of Finance

Date

Superintendent of Schools

Date

This authorization is required for each fundraising activity as it occurs and must be renewed annually.

No fundraising activity will take place without the proper approvals